

Springfield Township Home & School

Meeting Minutes

9/12/17

Executive Board Present –Kathy Stizza, Rana Smith, Leslie Brewer, Jennifer Smith, Jennifer Mancini-Wallrath, Brandy Corbo, Melina Walker, Traci Leonard-Kownacki, Christina Kalm, Kristy McCadden

Meeting called to order 7:03pm

The Executive Board introduced:

President: Kathy Stizza, Vice Presidents: Leslie Brewer and Rana Smith, Head Homeroom Parent Coordinators: Brandy Corbo and Melina Walker, Secretary: Christina Kalm, Fundraising Coordinators: Traci Leonard-Kownacki and Jennifer Mancini-Wallrath, Treasurer: Kristy McCadden, Home and School Liason: Jennifer Smith.

Secretary's Report – Minutes are available online on the Home & School website and a copy for viewing was also available at the meeting. Motion to approve minutes was made by Christine Sullivan and 2nd by Corinne Cervino.

Treasurer's Report – Treasurer Kristy McCadden reviewed the report that was made available at the meeting. Income stated \$22,000 of which \$14,500 is appropriated and another \$935 approved so there is \$6,500 available. Motion to approve Treasurer's report made by Vicki Aaronson.

Sunshine Update – Jennifer Smith went over cards and baskets sent. Please let us know if there is any news that we need to be aware of.

Assemble Update – Leslie talked about upcoming assembly on September 22nd "Extreme Energy" which focuses on STEM.

Old Business:

-Preschool/New Family/Kindergarten orientation went well! Kathy Stizza happy to see some new faces. Snacks, treats provided. Welcomed new parents.

-Welcome back Staff luncheon was appreciated!

New Business:

-Bylaws:

-Updates to be tabled until next meeting; need to define roles better- vote at October meeting

-In the Bylaws it is currently \$10 donation from H&S to each student to go towards field trip. Kathy Stizza proposed to raise this donation from \$10 to \$20.

-Ballot vote:

Unanimous: 31 yes, 0 no, 0 abstentions

-Electronics Raffle:

-To be pulled at Breakfast with Santa

-In the past raised approximately \$6,000. Last year raised about \$3,000.

-Push in the beginning of the school year.

-Ballot vote for \$2000 budget:

Unanimous: 31 yes, 0 no, 0 abstentions

-Going back to Kidstuff Books:

-Distribute to all teachers in classrooms at Back to School Night.

-If parent wants to purchase Kidstuff book- they take it and send in check for the book.

-If parent doesn't want to purchase then just leave it on their child's desk.

-Parent unable to make it to Back to School Night- book to be sent home with student.

-Sell 5 Kidstuff books and get 1 free.

-Spiritwear:

- Traci Leonard-Kownacki showed sample of new logo.
- Only one logo but many clothing options will be available for purchase.
- Mrs. Browning proposed that if anyone has any spiritwear that children have outgrown why not donate to preK or K students?

-New TD Bank fundraiser:

- Kristy McCadden explained the Affinity Program will be at Back to School night.
- Existing customer with TD Bank- TD will donate \$10 to H&S per form filled out.
- Open new account with TD Bank- TD will donate \$50 to H&S per form filled out.

-School Store Program:

- Mr. Vaughn spoke about this program which will be continued this school year.
- H&S gets percentage back for online purchases at stores like Kohl's, Best Buy etc. when you shop through their website.
- Can also purchase School Store gift cards for teachers to help them with purchasing school supplies.
- Last year this program generated approximately \$700.

-Box Top Program:

- Corinne Cervino has taken this over this year.
- Corinne will redo teachers' containers.
- Trying to get students more involved this year by possibly having the students put the Box Tops on a sheet.
- If link ShopRite Plus card- get automatic Box Tops for the items that participate in this program plus can also send in the Box Tops off the actual items= double Box Top credit. This can also be done with the ShopRite app.
- Kathy Stizza explained that Box Tops printed on receipts i.e. Acme need to be sent in immediately because these expire quickly. ***Do not wait until collection dates to send these in***
- Last year raised approximately \$3000 through this program.
- Corinne to send out letter soon.

-Teacher reimbursement:

- Mrs. Browning explained why decision was made to do teacher reimbursement.
- Teachers can use this money to add books to their class library, purchase books on tape, movie, caterpillars, etc.
- Teachers will submit receipts.
- Ballot vote for \$50 reimbursement per teacher:

Unanimous: 31 yes, 0 no, 0 abstentions

-First Grade Play:

- Kathy Stizza talked about adding a new play to the rotation this year.
- Vote by raise of hands for H&S to give \$150 towards the purchase of costumes for this play. Unanimous: all in favor 31, 0 opposed, no abstentions

-Last year it was decided to get more parents involved in H&S activities/events that HHR parents would pick from a list to have their respective class involved:

- 5th grade responsible for 6th grade graduation
- Other grades choose from: Pizza Bingo, Breakfast with Santa, Someone Special Dance, Holiday Shoppe wrapping, etc.

-5th/6th Grade Dance Friday, October 13th:

- Kathy Stizza made motion to budget \$250 for dance:
All in favor 31, none opposed, no abstentions
- Committee: Christine Sullivan, Christina Kalm, Brandy Corbo, Christine Drum, Kelly Ross
- Committee to come up with ideas for decorating, theme, snacks
- Traci Leonard-Kownacki states that we will go back to original DJ
- Photo booth use donated by Kelly Ross
- Location: Gym ***no balloons allowed***
- about 65 students to attend, chaperones needed

-Head Homeroom Parents:

-Melina Walker and Brandy Corbo went over requirements for HHR parents:

-must attend this meeting (Sept. 12th)

-must attend 4 total meetings throughout the school year

-HHRP list:

-PreK 3: Adrienne Russo

-PreK 4: Corinne Cervino

-Mrs. Pine: Melissa Porcelli

-Mrs. Seitz: Christy Rue, Sasha Delgado

-Mrs. DeMinco: Marieka Baily, Jennifer Smith

-Miss Pence: Mary Smith

-Mrs. Batchler: Christina Kalm

-Mrs. Weaver: Melissa Knox

-Mrs. Linton: Brandy Corbo, Leslie Brewer

-Mrs. Bucko: Corinne Cervino, Corey Lovenduski

-Mrs. Angelastro: Melina Walker, Rana Smith

-Mr. Luyber: Pam Fitzpatrick

-Mrs. Traino: Christina Drum, Kelly Ross

-Mrs. Kolev: Brandy Corbo, Kathy Stizza

-Mrs. Sepessy: Christine Sullivan, Christina Kalm

Accountant: Kathy Stizza states that Home and School is in need of an accountant. If you know of anyone that would be interested please let us know.

Meeting adjourned at 7:47pm.

Next meeting October 10th at 7pm.