

## Springfield Township Home & School

### Meeting Minutes

6/12/2018

Meeting called to order at 7:02pm.

Executive Board present- Kathy Stizza, Leslie Brewer, Jenn Mancini-Wallrath, Traci Leonard-Kownacki, Brandy Corbo, Melina Walker, Jennifer Smith, Kristy McCadden, Christina Kalm. Mr. Vaughn, Mrs. Sepessy and Mrs. Browning present.

**Secretary's Report**- Copies of last month's minutes are available at tonight's meeting. Motion to approve made by Vicki Aaronson and 2<sup>nd</sup> by Melissa Knox. Kathy stated that there's a correction to last month's minutes-no Google Doc needed for Field Day now that there is the BBQ.

**Treasurer's Report**- Kristy McCadden reviewed the report that was made available at the meeting. Balance sheet shows current assets and what's been appropriated. There's almost \$22,000 in assets after Frolic. Made about \$2,750 from June Frolic. Motion to approve made by Sarah Genovese and 2<sup>nd</sup> by Christiana Bucs.

**Sunshine Update**- Jennifer Smith went over cards and baskets sent. Please let us know if there is any news that we need to be aware of.

## **Family Fun Nights/Fundraising:**

**June Frolic**- Kathy Stizza discussed. A big thank you to all who helped to make the day a success! We have a good footprint for next year. Worked out really well to have the event indoors/outdoors. Gave families a chance to come inside and cool off. Keep the outdoor water slide for next year but eliminate extra outdoor ride (Hungry, Hungry Hippos). Pirate was awesome! Show was fun! Water slide was a big hit!

**Electronics Raffle**- Kathy and Traci discussed. Even though we didn't reach our goal, we made \$1500 more than last year! 50% of student participation so will still have the ice cream truck on the last day of school. Leslie stated that parent feedback was that they were hit with too much at the end of the year. Maybe move this fundraiser to the beginning of the year next school year. Winners would then be called at Breakfast with Santa.

**Restaurant night**- Raised \$150. Thank you to all for supporting New Hong Kong night!

## **Old/Ongoing Business:**

**Executive Board Elections**- take place tonight. Ballots are on the table. Let us know if anyone is missing or if there are any corrections that need to be made.

**Springfield HSA Scholarships**- \$1000 each awarded to Springfield alum. Sean Krusen and Christina Trespeses. Congratulations!

## **New Business:**

**Electronics raffle reward/Ice cream truck**- Traci and Kathy discussed. Even though we didn't reach goal we still did better than last year so we will have an ice cream truck on the last day of school. Mr. Softee will be serving soft serve cones with or w/o sprinkles as well as a few choices of novelty ice cream treats. Mr. Vaughn will talk to Ms. Jillian to figure out time since there is an AM preschool class. We get a percentage back from June Frolic sales. \$70 credit from Mr. Softee for last day of school truck expenses.

-Vote needed for \$500 budget for Mr. Softee for ~260 people @ \$2 each.

17 in favor, 0 no, 0 opposed. Motion approved.

**Kindergarten/New Student Orientation**- Will take place on August 29<sup>th</sup> from 9-11am. H&S provides treats for our new families which usually costs around \$150.

- Motion made for \$150 budget for orientation supplies/treats:  
17 in favor, 0 no, 0 abstentions. Motion passed.

**Teacher Luncheon**- Will take place on September 4<sup>th</sup>. \$250 budget needed.

- Motion made for \$250 budget. 17 in favor, 0 no, 0 abstentions. Motion passed.

**6<sup>th</sup> Grade Graduation**: remind 5<sup>th</sup> grade that they need to provide nice reception for the 6<sup>th</sup> graders. Christina Drum working on Google Doc, etc.

**Future restaurant fundraiser nights**: Christina Drum stated that Smylie's does a fundraiser where they will give a percentage of the day's sales to HSA and it doesn't have to just be Springfield School customers. Maybe look into this for next year as well as add other restaurants.

**Happy Last Day of School Shirts**: Jenn Smith discussed that they sell for \$12 and there's a profit behind it. Maybe look into for next year.

Kathy Stizza states that we need to approve overages for Frolic. Overages were monies spent mostly on raffle baskets which raised \$5000. Raffle baskets bring in \$4500-\$5000 every year. Profit would've been ~\$3300 if no overages

- Motion made to approve \$625 in overages. 17 in favor, 0 no, 0 abstentions. Motion passed.

## **Executive Board Vote:**

President: Kathy Stizza- accepted

Vice President: Leslie Brewer-accepted

Secretary: Lauren Kessler- absent

Treasurer: Melissa Knox- accepted

Head Homeroom Coordinators: Brandy Corbo- accepted

Fundraising Coordinators: Vicki Aaronson- accepted

Executive Board Assistant/Sunshine: Jenn Smith- accepted

Meeting adjourned at 7:42pm.