



Springfield Elementary Home and School Association

Meeting Agenda

September 14, 2021 at 7:00 pm

Zoom Info:

<https://us02web.zoom.us/j/83555333599?pwd=NlVLQmhNY2pTNlpZeU1aakN2WlhxQT09>

Meeting ID: 835 5533 3599

Passcode: ZVWT3W

Executive Board Introductions

- President – Jenn Pedana
- Vice President – Jackie Poitras
- Secretary – Angela Lancos
- Treasurer – Michelle Medina
- Executive Board Assistant/Sunshine – Brandy Greiner
- Head Homeroom Parent Coordinators – Alishia Graban & Alyssa Decker
- Fundraising Coordinators – Corinne Cervino, Lauren Kessler, Heather Militch, Erica Saganowski

Monthly Updates

- Secretary's Report (If applicable)
- Treasurer's Report (If applicable)
- Sunshine Update (If applicable)
- Assembly and Kids Club Update (if applicable)

Old or Ongoing Business

- Home & School meetings for 2021-2022
 - For anyone attending the H&S meetings in person, we must wear a mask while we are school property.
 - Virtual attendance option

- Head Homeroom Parents – MUST attend 4 meetings in person.
- New Student Orientation
- Teacher Back to School Luncheon

New Business

- **Head Homeroom Parents**
 - Head Homeroom Parent Drawings
 - Parents MUST be present if they want to be a head homeroom parent.
 - For those that are selected, there will be a brief meeting following this one to review duties and meet your partners
 - Monthly Sign-up Genius to stock Teachers' Lounge
- **Fundraising**
 - **50/50 Raffle**
 - Will run from September – November.
 - Winner will be drawn at Springfield Elementary Parking Lot LIVE on Facebook on Saturday, November 6th at 12:00pm
 - **Gather to Give – Specca's Mums**
 - Date and time TBD
 - Flyer will be updated with the price, date and time and sent for approval
 - **Gather to Give – Johnson's Farm Springfield Night**
 - Date and time TBD
 - **Spirit Wear**
 - Date - Usually in October
 - Will have some new items this year
 - Shopping Link will be provided by supplier once the store is open/live
 - **Stock the Staff - NEW for 2021-2022**
 - Staff Lounge was updated prior to first day of school and we now have a closet for donations and overflow
 - Great feedback so far
 - Breakdown of classes by Month:
 - Sept - H&S
 - Oct - 6th Grade
 - Nov - 5th Grade
 - Dec - 4th Grade
 - Jan - 3rd Grade
 - Feb - 2nd Grade
 - Mar - 1st Grade
 - April - Kindergarten
 - May - H&S (Teacher Appreciation Month)
 - June - Pre K
 - **School Supplies - NEW for 2021-2022**
 - 80 cases of supplies donated by Staples

- To be distributed in September to teachers

- **Budget Approvals**

- Annual Operating Budget – increase from \$800 to \$999 to allow for purchase of secretary laptop
- 5th & 6th Grade Fall Dance - \$350
- 50/50 Raffle - \$150
- Ladies Bingo - \$4000 budget and we will move this event to January 2022
- Holiday Shoppe - \$3000
- Drive Thru with Santa - \$800
- Annual Teacher Per Diem – Provide each teach with a \$50 gift card in lieu of teachers submitting receipts for reimbursement

- **New Ideas**

- Trunk or Treat on Halloween?
- Halloween Class Party and Parade – If these are cancelled, H&S will provide a treat of some sort

- **Volunteer Sign-ups**