

Springfield Township Home & School  
Meeting Minutes  
10/12/21 7 PM

Meeting called to order at: 7:06

Executive Board present: Jen Pedana, Angela Lancos, Jackie Poitras, Michelle Medina, Corinne Cervino, Alishia Graban, Alyssa Decker, Erica Saganowski. Mr. Vaughn was present.

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**Monthly Updates**

- Secretary's Report

Motion to approve September's minutes: made by Jackie Grimm, 2<sup>nd</sup> by Stacey Gordaychik

- Treasurer's Report

Motion to approve Treasurer's report: made by Jackie Grimm, 2<sup>nd</sup> by Stacey Gordaychik

- Sunshine Update

- 2021 Giving Tree
- Sent a card to a family who lost a parent
- Information to be provided in November.

- Assembly and Kids Club Update

- Kids Club- Not sure yet due to Covid
- Assemblies- Wheels of Freestyle, Inc (BMX Show)

- Show Date - October 13, 2021(Due to unforeseen circumstances, the Assembly is being rescheduled. We are looking to schedule for Wed Nov 3rd

**Old or Ongoing Business**

- Remind App

- Class has been created for Home & School
- Please join our "class" - <https://www.remind.com/join/pspringf>

- Fundraising

- **School Supplies - NEW for 2021-2022**
  - Staples donated 80 supply boxes to the school for staff
  - Wawa donated coffees, creamers, donuts and coupons
- **Stock the Staff Lounge**
  - October is 6th Grade
  - November is 5th Grade

- **Gather to Give - Specca's Mums**
  - # of Mums sold - 558 Mums were purchased
  - Thank you to everyone who purchased the mums and helped organize a very smooth pick-up
- **Gather to Give - Park N Pick Fundraiser @ Johnson's Farm**
  - Dates - October 8, 9, 10, 11, 15, 16, 17
  - Use special code at check-out and a portion of each ticket will be donated back to the school.
- **5th & 6th Grade Dance**
  - Date - Friday, October 15th
    - 5th Grade - 6pm - 7pm
    - 6th Grade - 7:30pm - 8:30pm
- **Trunk or Treat**
  - # of cars registered - 36 as of 10/12
  - # of trick or treaters registered - 97 as of 10/9
- **Halloween Class Party and Parade**
  - If weather is nice, teachers will bring students outside for a special Halloween treat
  - HHRP can send in goody bags but everything **MUST** be pre-packaged. Anything sent in that is not pre-packaged will not be delivered.
  - There should be 2 bags- a goody bag to go home and a treat bag with the treat they will enjoy at school that day.
- **50/50 Raffle**
  - Ticket books will be sent home with the kids this week.

## **New Business**

- **Fundraising**
  - **Spirit Wear**
    - Date - shopping link will be live starting Sunday October 17th and will run until November 3rd
    - Lots of new items- jackets, fleece, hats, etc and 2 new designs to choose from
    - Delivered to the school the week of November 29th
  - **Holiday Shop**
    - Date - week of December 6th in school, approved by Mr. Vaughn
    - Will display items in showcase for children to see ahead of time
    - Everything is \$5 and below
    - Volunteer sign up closer to date - will need parents to help ring up and wrap

- **Winter Wonderland Drive Thru**
  - No breakfast due to covid regulations
  - date - Saturday December 11th, rain/snow date Sunday December 12th, approved by Mr. Vaughn
  - Volunteers can sign up closer to the date
- **New Ideas**
  - Take the place of the Thanksgiving Feast- send in a prepackaged treat to be eaten at lunch
  - Ideas can be sent to [presidentspringfield@gmail.com](mailto:presidentspringfield@gmail.com) by Oct 29th
- **Volunteer Sign-ups**
  - Will need Volunteers for the following events:
    - Trunk or Treat on Friday, October 29th @ 5pm for event check-in- please email [presidentspringfield@gmail.com](mailto:presidentspringfield@gmail.com) if you would like to volunteer
    - 50/50 Raffle on Saturday, November 6th @ 12pm (about 3 at Springfield Elementary School) - please also email [presidentspringfield@gmail.com](mailto:presidentspringfield@gmail.com)
- **Budget Approvals**
  - New teacher orientation lunch took place on 8/26 \$107.88  
Vote to approve: 21 in favor, 0 opposed, 0 abstentions, Motion approved
  - Welcome Back Teacher Appreciation Lunch took place on September 1st - \$288.97  
Vote to approve: 21 in favor, 0 opposed, 0 abstentions, Motion approved
  - Stock the Staff Lounge Storage - \$101.94  
Vote to approve: 21 in favor, 0 opposed, 0 abstentions, Motion approved
  - Stock the Staff Lounge Food/Drink Start up - \$136.15  
Vote to approve: 21 in favor, 0 opposed, 0 abstentions, Motion approved
  - Kindergarten/New Student Orientation T-Shirts - \$483.00  
Vote to approve: 21 in favor, 0 opposed, 0 abstentions, Motion approved

**Ballot Vote:**

- Annual Teacher Per Diem - Provide each teacher with a \$50 gift card in lieu of teachers submitting receipts for reimbursement - Total Cost - \$1,250
  - 17 approved, 0 opposed, 0 abstained, Motion approved

Meeting adjourned at: 7:32